

MINUTES OF THE WRAXALL AND FAILAND PARISH COUNCIL MEETING HELD AT FAILAND VILLAGE HALL AT 7.30 PM ON TUESDAY 11th JUNE 2019

PRESENT: Cllrs Robinson (Chairman), Malpas, Amos, Delmas, Law, Parsons, Sykes, Mrs Vallentine and Wyatt

District Cllrs Cartman and McQuillan

Parish Clerk – Tony Jay.

Prior to the start of the Parish Council meeting representatives from the Hinkley Connection Project team gave a short presentation, followed by a question and answer session, about the survey work which they will shortly be undertaking in the Parish regarding their future cabling work.

73/19 TO RECEIVE APOLOGIES FOR ABSENCE.

The absences of Cllr Mrs Moon and Cllr Sheppard were noted.

74/19 TO RECEIVE MEMBERS' DECLARATIONS OF INTERESTS ON ANY AGENDA ITEM.

Cllr Law declared an interest in planning application 19/P/1154/FUH.

75/19 TO APPROVE AS A CORRECT RECORD THE MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON 14th MAY 2019.

It was unanimously resolved to approve the minutes.

76/19 TO INVITE PUBLIC SPEAKING.

A member of the public spoke regarding planning application 18/P/5001/FUL.

77/19 TO APPROVE BILLS FOR PAYMENT.

A schedule of all invoices and payments had been previously circulated to the members of the Finance Committee

Chq No. Payee Details Amount

Chq No.	Payee	Details	Amount
2944	Anthony Jay	Mileage £15.30; Homeworker allowance £18.00; Mobile phone (1/2 split) £6; Stamps £16.80; Printer £69.00	£125.10
2946	CPRE	Grant	£36.00
2947	Vision North Somerset	Grant	£250.00
2948	Anthony Jay	Reimbursement of Councillor printing expenses.	£100.00
2949	Dartington Crystal	Gift to retiring Councillor	£47.00
2950	Bristol Blue Glass	Gift to retiring Councillor	£37.80
2951	Arien Signs & Graphics	Notice board magnets	£28.08
2952	Kevin Weekes	Dog bin emptying	£125.00
2953	Ed Sage	Grass cutting and replacement / repair work at the Millennium Green	£429.00
2954	PCAA	Subscription	£50.00
2955	David Robinson	Chairman's allowance	£266.40
2958	J. Lewis	New laptop	£279.95
2959	JEDirect	VGA cable	£9.99
DD	IN Touch	Mailbox changes	£144.00

The Clerk had provided a summary of receipts and payments for the present financial year.

It was unanimously resolved to approve the payments.

78/19 TO APPROVE THE ANNUAL GOVERNANCE STATEMENT FOR THE YEAR ENDING 31ST MARCH 2019 (s.1 of the Annual Return 2018/19).

It was resolved to approve the annual governance statement (8 in favour, 1 abstention as the Councillor in question had not examined the statement)

79/19 TO APPROVE THE ANNUAL ACCOUNTING STATEMENTS FOR THE YEAR ENDING 31ST MARCH 2019 (s.2 of the Annual Return 2018/19).

It was resolved to approve the annual accounting statements (8 in favour, 1 abstention as the Councillor in question had not examined the statements)

80/19 TO RECEIVE THE CLERK'S REPORT.

Councillor training will be held on 8th August at 7 pm in the Cross Tree Centre.

The reduction of the speed limit on Beggar Bush lane (from 60 mph to 50 mph) has been formally approved, however NSC are experiencing delays with the company who will be supplying the new road signs. When the signs are delivered then they will be installed and the new speed limit will come into force.

The highways work in Wraxall is being progressed by NSC.

The gully clearing work in Wraxall is still in the design stage. A summary of the problem was given to the meeting.

The Parish Council's response to the Dept. of Transport PSV consultation has been submitted.

The Millennium Green maintenance work has all been completed by Ed Sage.

Ed Sage has been asked to refurbish the benches in the Parish. He will be carrying out this work shortly.

A request has been received for the Parish Council to part fund a speed reading survey in Lodge Lane, Wraxall.

Cllr Robinson explained that there are two separate issues.

- Concerns about road safety have been expressed by one of our residents regarding cars parked on the west side of the north of Lodge Lane (near Budgens) and on the brow of the hill. This side of the road is in Nailsea. District Cllr Cole was instrumental in persuading NSC to paint the current double yellow lines on the west side of the road and agrees that they should be extended in sections where the sight lines are poor. District Cllr Tonkin, Executive Member for Highways, will respond when he has received advice from NSC Highways. It was noted that some parked cars can act as a traffic calming measure.
- District Cllr Cole has advised our Council of concerns from one of his residents about road safety between Backwell Bow and the Elms estate that traffic is driving too fast and further road calming measures, or a speed limit reduction to 20 mph should be introduced. The bollards on the existing chicane were removed after vehicle damage some years ago. NSC Highways have advised that before any such measures will be considered, speed reading measurements must take place. The cost of the survey will be around £300. Nailsea Town Council is prepared to pay half of the cost of the survey if Wraxall and Failand Parish Council pay the other half.

It was resolved to pay half of the cost of the survey (9 in favour, 1 abstention).

If Councillors intend to be away from home for more than a few days then could the Clerk be notified by email as this will make the allocation of planning applications easier.

Councillors are reminded that under the terms of GDPR, if they send an email to two or more members of the public then they must not put the members of the public's email address in the 'To' box, but must send the email to themselves and blind copy the members of the public in the BCC box.

81/19 TO RECEIVE REPORTS FOLLOWING ATTENDANCES AT MEETINGS.

Cllr Mrs Vallentine attended a NSC Town and Parish Council workshop on 6th June. The PowerPoint presentation of the workshop has already been circulated. A new system of notification of planning applications is being adopted. The Clerk will be attending a briefing regarding this.

Cllrs Robinson and Mrs Vallentine have met with the new District Councillors for our ward to discuss current issues which affect the Parish.

82/19 TO NOTE AND COMMENT ON PLANNING APPLICATIONS.

18/P/5001/FUL. Falklands, Tower House Lane, Wraxall, BS48 1JR. Demolish existing outbuildings and build new house.

It was resolved to support the application (9 in favour, 1 against) with two caveats.

- There is concern between the coherence of the application and policies CS6 and DM12.
- The Parish Council has taken into account the concerns of neighbours but feels that the outbuildings could be treated as a brown field site.

It was noted that the gross floor area, scale and height appear to be consistent with the NSC policies. The proposed building has been sensitively designed, and would improve the environment.

83/19 TO NOTE THE ACTIONS TAKEN ON THE FOLLOWING PLANNING APPLICATIONS

19/P/1114/LDE. Gowan Croft, Church Lane, Lower Failand, BS8 3SP. Certificate of lawfulness for the existing use of three outbuildings as residential accommodation.

The Parish Council was notified of this application but decided not to call an additional meeting to discuss. This is an application for the 'lawful use' of existing buildings. The decision will be a matter of law and the opinion of the Parish Council is not relevant. District Cllr Cartman confirmed this.

Cllr Parsons has submitted a personal response to the application (which can be viewed on the NSC planning website).

84/19 TO NOTE PLANNING DECISIONS MADE BY NORTH SOMERSET COUNCIL.

19/P/0763/LDP. Dandy View, West Hill, Wraxall BS48 1PL. Certificate of lawful development for the proposed detached double garage. WITHDRAWN.

19/P/0694/FUH. 5 Warry Close, Wraxall BS48 1NR. Side extension over existing ground floor. APPROVED.

The decisions were noted.

- 85/19 TO NOTE THAT PARISH COUNCILLORS HAVE EXAMINED THE FOLLOWING PLANNING APPLICATIONS AND HAVE DECIDED THAT THE PARISH COUNCIL DOES NOT HAVE ANY ISSUES TO RAISE.

19/P/1154/FUH. 35 Elm Lodge Road, Wraxall, BS48 1JG. Hip to gable roof conversion, single storey extension.

19/P/1048/FUH. Hillcroft West Hill Wraxall BS48 1PL. Change of use and extension of garage to residential annex.

The applications were noted.

- 86/19 TO CONSIDER WHETHER THE PARISH COUNCIL SHOULD TAKE PART IN THE VE DAY 75th ANNIVERSARY CELEBRATIONS IN MAY 2020.

Councillors were asked to consider suggestions, and to bring them to the September meeting. Ideas can be found on this website - <https://www.veday75.org/>

- 87/19 TO APPOINT THE PARISH COUNCIL'S INTERNAL AUDITOR FOR 2020-21.

It was unanimously resolved to appoint David Seabright as the Council's internal auditor.

- 88/19 TO REVIEW THE PARISH COUNCIL'S INTERNAL POLICIES.

The Policies were allocated to individual Councillors for review, and to report back to the August 2019 meeting.

Standing Orders	Cllr Robinson
Social Media Strategy	Cllr Mrs Vallentine
Procurement Policy	Cllr Law
Press and Media Policy	Cllr Malpas
Grant Awarding Policy	Cllr Amos
Financial Regulations	Cllr Delmas
Councillor Code of Conduct	Cllr Wyatt
Complaints Procedure	Cllr Sykes
Bullying and Harassment Policy	Cllr Parsons
Protocol for filming and recording PC meetings	Cllr Vallentine
Vexatious Correspondence and Complaints	Cllr Parsons
Document Retention Policy	Cllr Robinson

- 89/19 TO CONSIDER THE PARISH COUNCIL'S FINANCIAL RESERVES.

Cllr Robinson provided some ideas for amending the amount of the reserves. These can be discussed and approved when the budget for 2020-21 is set. Proposed timescales for spending these reserves was agreed.

- 90/19 TO CONSIDER THE CLERKING ARRANGEMENTS FOR THE COUNCIL DURING THE CLERK'S FORTHCOMING PERIOD OF SICKNESS ABSENCE.

Ms Cathryn Butler will carry out the Clerking duties on a self-employed locum basis, submitting an invoice for her services. This period will commence on 21st June and continue until the Clerk is able to resume normal duties. Ms Butler will Clerk the July Parish Council meeting. Cllr Malpas has agreed to hold the 2018-19 accounts and will meet with any member of the public who requests to view them.

- 91/19 TO RECEIVE THE CHAIRMAN'S URGENT BUSINESS.

The Chairman proposed a vote of thanks to Cllr Law for his work regarding the installation of the new swings at the Millennium Green, and also to Cllr Malpas for assisting new Councillors setting up their Council email addresses.

92/19 TO AGREE AGENDA ITEMS FOR THE NEXT MEETING.

Minute

86/19 September meeting

88/19 August meeting

93/19 TO AGREE ACTIONS TO BE CARRIED OUT PRIOR TO THE NEXT MEETING.

86/19 All Councillors

88/19 All Councillors

Date of next meeting – Tuesday 9th July 2019 in the Cross Tree Centre.