

To: The Chairman and all members of Wraxall & Failand Parish Council.

You are summoned to attend the Parish Council Meeting of Wraxall & Failand Parish Council, to be held on Tuesday 12<sup>th</sup> December 2017 at 7.30 p.m. at the Cross Tree Centre, Wraxall when the following business will be transacted

*Members are reminded that the council has a general duty to consider the following matters in the exercise of any of its functions: Equal opportunities (race, gender, sexual orientation, marital status and any disability), crime and disorder, health and safety, and human rights.*

*Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose. Members of the public and press may speak only once, and only in respect to items listed on the agenda, for a maximum of three minutes. Prior notice must have been given to the Parish Council Chairman or the Parish Clerk no later than 12:00 noon on the third working day prior to the scheduled start time of the Council meeting.*

*Tony Jay*

Tony Jay  
Parish Clerk  
6<sup>th</sup> December 2017

#### AGENDA

- 219 TO RECEIVE APOLOGIES FOR ABSENCE**
- 220 TO RECEIVE MEMBERS' DECLARATIONS OF INTERESTS ON ANY AGENDA ITEM**
- 221 TO APPROVE AS A CORRECT RECORD THE MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON 14<sup>th</sup> NOVEMBER 2017**
- 222 TO INVITE PUBLIC SPEAKING – To hear any person who wishes to address the Council – There will be a maximum of 3 minutes allowed per person (total 30 minutes)**
- 223 TO NOTE THE CHANGES TO THE PARISH COUNCIL'S FINANCIAL PROCEDURES**
- 224 TO APPROVE BILLS FOR PAYMENT**

A schedule of all invoices and payments had been previously circulated to the members of the Finance Committee

Chq No.	Payee	Details	Amount
2805	Cross Tree Centre	Room Hire for 2018	£487.50
2806	ALCA	Chairmanship Course	£50.00
2808	Anthony Jay	Mileage £53.10; Home working allowance £18.00; Mobile phone £1.67	£72.77

The Clerk will provide a summary of receipts and payments for the present financial year.

- 225 TO NOTE AND COMMENT ON PLANNING APPLICATIONS**

Agenda 12<sup>th</sup> December 2017

17/P/2656/CUPA. Birdcombe Farm, Tower House Lane, Wraxall, BS48 1JP. Notification for Prior Approval for a change of use of agricultural building to 2no.dwellinghouses (Class C3), and for associated operational development consisting of installation of new windows & doors; replacement roof; construction of replacement exterior walls with timber cladding. Removal of 2no. adjacent barns and part removal of barn to be converted. (Cllrs Law and Mrs Moon)

17/P/2663/TPO. THE CHANTRY, Sandy Lane, Lower Failand, BS8 3SR. Oak (T1) - Crown reduce by approx 30% or 5m. Oak (T2) - Fell. (Cllrs Amos and Sheppard).

**226 TO NOTE PLANNING DECISIONS MADE BY NORTH SOMERSET COUNCIL**

17/P/2301/F. Wraxall C of E Primary, Bristol Road, Wraxall, BS48 1LB. Retention of temporary classroom. **GRANTED.**

17/P/1908/F. The Old Quarry, Clevedon Road, Failand, BS8 3TU. Single storey extension of existing industrial unit. **GRANTED.**

**227 TO RECEIVE THE CLERK'S REPORT**

**228 TO CONSIDER THE PROPOSED CHANGES TO THE PARISH COUNCIL'S FINANCIAL REGULATIONS.**

**229 TO NOTE THAT THE PARISH COUNCIL'S EXTERNAL AUDITORS HAVE BEEN APPOINTED AS PKF LITTLEJOHN LPP (REPLACING GRANT THORNTON)**

**230 TO CONSIDER THE APPOINTMENT OF THE PARISH COUNCIL'S INTERNAL AUDITOR FOR THE END OF YEAR FINANCIAL RETURNS**

**231 TO RECEIVE REPORTS FOLLOWING ATTENDANCES AT MEETINGS**

**232 TO CONSIDER THE SETTING UP OF EMAIL ADDRESSES FOR ALL PARISH COUNCILLORS WITH 'IN-TOUCH' TO BE USED FOR PARISH COUNCIL BUSINESS.**

**233 TO CONSIDER WHETHER THE EMPTYING OF THE DOG BIN SITUATED NEAR TO BUDGENS SHOULD BE INCREASED TO TWICE WEEKLY AT A COST OF AN ADDITIONAL £17.83 PER MONTH**

**234 TO CONSIDER THE PARISH COUNCIL'S RESPONSE TO THE NORTH SOMERSET LOCAL PLAN 2036 - GENERATING IDEAS CONSULTATION**

**235 TO RECEIVE AN UPDATE FROM THE WORKING GROUP SET UP TO DISCUSS TRAFFIC ISSUES IN FAILAND**

**236 TO RECEIVE THE CHAIRMAN'S URGENT BUSINESS.** *Please note that no decisions can be made under this agenda item.*

**237 TO AGREE AGENDA ITEMS FOR THE NEXT MEETING**

**238 TO AGREE ACTIONS TO BE CARRIED OUT PRIOR TO THE NEXT MEETING**

**Date of next meeting – 9<sup>th</sup> January 2018 in the Cross Tree Centre**

**Mince Pies, Mulled Wine and Orange Juice will be served at the end of the meeting.**