

MINUTES OF THE **WRAXALL AND FAILAND PARISH COUNCIL** MEETING HELD AT THE CROSS TREE CENTRE AT 7.30PM ON TUESDAY 14th NOVEMBER 2017

PRESENT: Cllrs Malpas (Vice Chairman), Sheppard (Vice Chairman), Amos, Delmas, King, Mrs Moon, Sage, and Mrs Vowles.

Parish Clerk – Tony Jay.

Cllr Malpas chaired the meeting.

197 TO RECEIVE APOLOGIES FOR ABSENCE

Apologies were received from Cllrs Mrs Lock, Law and Robinson.

Also from District Cllrs Cave and Mrs Stowey.

198 TO RECEIVE MEMBERS' DECLARATIONS OF INTERESTS ON ANY AGENDA ITEM

Cllr Sage declared an interest in item 208.

199 TO APPROVE AS A CORRECT RECORD THE MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON 10th OCTOBER 2017

It was resolved to approve the minutes. (6 in favour, 2 abstentions as they were not present at the meeting)

The Chairman signed the minutes as being a correct record of the meeting.

200 TO INVITE PUBLIC SPEAKING

No members of the public made any comments.

201 TO NOTE THE CHANGES TO THE PARISH COUNCIL'S FINANCIAL PROCEDURES

Cllr Robinson is working on revising the financial regulations, and will report back to the next meeting when the revised regulations can be approved.

202 TO APPROVE BILLS FOR PAYMENT

A schedule of all invoices and payments had been previously circulated to the members of the Finance Committee

Chq No. Payee Details Amount

Chq No.	Payee	Details	Amount
2795	Failand Post Office	Donation	£200.00
2796	Wembdon Parish Council	Reimbursement of half of the cost of the Clerk's attendance at the SLCC conference	£165.00
2797	Anthony Jay	Mileage. IT training 36 miles; Scribe Training 22 miles; Parish Council meeting 36 miles; FRAS meeting 36 miles. Total 130 miles £58.50; Fuel used to attend SLCC conference (half cost) £20.00; Home working allowance £18.00; Mobile phone £2.50. Total £99.00	£99.00
2801	North Somerset Council	Speed reading charges	£960.00
2802	ALCA	Councillor training – Finance and Accounting'	£150.00
2803	Nailsea Methodist Church	Hire of PA equipment for FRAS meeting	£35.00

The Clerk had provided a summary of receipts and payments for the present financial year.

It was unanimously resolved to approve the payment of the invoices.

203 TO NOTE AND COMMENT ON PLANNING APPLICATIONS

17/P/2364/SWE. Land to east of Whitehouse Lane, Wraxall. Prior notification of proposed erection of 9no. poles plus associated apparatus and approximately 345 of overhead line and the removal of 9no. poles plus associated apparatus and approximately 700 meters of overhead line.

This application had been granted on 13 November, prior to the Parish Council meeting. The Clerk has written to NSC asking why the decision was made prior to the target date. Of 14 November. The Councillors stated that they would not have objected to the application.

17/P/2564/F. 35 Green Pastures Road, Wraxall, BS48 1ND. Demolition of existing conservatory and construction of single storey side extension to detached dwelling. Construction of dormer window to rear roof pitch to form attic conversion.

It was unanimously resolved to support the application.

17/P/2607/TPO. 11 Manor Way, Failand, BS8 3UY. T1 Oak - Crown reduce by 3-3.5m to approx. old reduction points. T2 Oak Crown reduce by 3m to approx. old reduction points. T3 Oak - Crown reduce by 5m to approx. old reduction points.

It was unanimously resolved to support the application.

204 TO NOTE PLANNING DECISIONS MADE BY NORTH SOMERSET COUNCIL

17/P/1859/F. 79 Clevedon Road, Failand, BS8 3UL. Raise ridge height to increase first floor living space and a single storey rear extension and a front porch. **GRANTED.**

17/P/1308/LB. 71 Jubilee Cottages, Bristol Road, Wraxall, BS48 1LJ. Listed building consent for the removal of two internal walls and to enclose the porch. **GRANTED.**

17/P/2225/TPO. Land to the rear of 27 Green Pastures Road, Wraxall BS48 1ND. T1 oak - reduce side of tree overhanging 27 Green Pastures Road by up to 2m. **REFUSED.**

17/P/1809/F. 31 Clevedon Road, Failand, BS8 3UG. Removal of existing dormer loft room, addition of additional first floor accommodation and raised roof over existing dormer bungalow. New front porch and alterations to existing windows and doors of dwelling and formation of additional parking in front garden off existing drive. **GRANTED.**

17/P/1937/MMA. 9 Woodland Close, Wraxall, BS8 3XB. Minor material amendment to planning permission 15/P/2738/F (Erection of a single storey side and rear extension) to allow the side extension roof to change from a hip end roof to a gable (retrospective). **GRANTED.**

17/P/2122/F and 17/P/2123/LB. Battleaxes Inn, Bristol Road, Wraxall, BS48 1LQ. Adapting the existing external steel stair to the rear; removal of another external steel stair and replacement with a masonry stair and various associated minor alterations; alteration of a door to a window to the front elevation; removal of existing fence to rear of buildings and replacement with roughcast rendered blockwork wall with stone coping and new wooden gate; erection of a gazebo; external hard and soft landscape proposals. NB. These are identical applications 17/P/2123/LB simply relates to the listed building status. **BOTH GRANTED.**

17/P/2165/F. 10 Flax Bourton Road, Failand, BS8 3UW. Construction of a new two storey rear extension to an existing dwelling, addition of new roof lights and eyebrow window into existing pitched roof to create a first floor. **GRANTED.**

The planning decisions were noted. The Councillors expressed surprise to the decision in regards to application 17/P/2165/F, as they had strongly objected to it, and it has caused a lot of local criticism. The Clerk was asked to contact District Councillor Cave asking if he could find an explanation to the reasoning behind this decision.

Cllr Mrs Moon enquired into the planning decision notice, which states that the planning officer had taken into account the Crime and Disorder Act and the Human Rights Act when making his/her decision. The Clerk has asked NSC to provide an explanation as to why these Acts were taken into account in the decision. No reply has been received. The Clerk was asked to press NSC for an answer.

The actions taken by the NSC enforcement team in regards to taking the owners of Rectory Stables to court were discussed. The Councillors were very pleased with the action taken, and asked the Clerk to enquire how long it may take for the matter to be progressed, and what steps are planned to be taken.

205 TO RECEIVE THE CLERK'S REPORT

Updates have been received about the requirements of the General Data Protection Regulations Act which will come into place next year. The latest guidance received is that a Parish Clerk cannot be the Data Protection Controller for a Parish Council and an external Controller will need to be appointed.

It was unanimously resolved to that as the Parish Council has already resolved that the Clerk will be the appointed Data Protection Controller then that decision will remain until further advice is received.

There will be an agenda item at the December meeting 'to consider setting up email addresses for all Parish Councillors with In-Touch to be used for Parish Council business'.

An invitation for Parish Councillors to attend the Bristol Airport annual meeting for Parish Councils has been received. Five Councillors said that they would like to attend.

The primary school have reported that they are happy with the timings of the puffin crossing. Cllr Mrs Vowles gave an update regarding the school bus.

206 TO NOTE THE VENUES FOR THE 2018 PARISH COUNCIL MEETINGS AND THE DATE AND VENUE OF THE ANNUAL PARISH MEETING

The venues and dates were noted.

207 TO RECEIVE REPORTS FOLLOWING ATTENDANCES AT MEETINGS

The financial training was well attended. Cllr Robinson gave an update regarding the training received including the changes needed to the internal audit process to ensure that Councillors are satisfied that a proper audit trail of payments is maintained. A commercial company may need to be employed for the internal audit as the 'bar has been raised' in regards to the requirements of this audit.

Other meetings have been attended. A public rights and way and footpath forum, where the possibility of a new footpath from Portishead to Failand could be installed in the future. A neighbourhood watch seminar. It was suggested that the neighbourhood watch scheme be relaunched through another meeting and an advertisement on the website. Cllr Sheppard will draft a short article for the website.

208 TO CONSIDER THE TERMS OF THE GRASS CUTTING CONTRACT

Cllr Sage left the meeting.

A short report from the grass cutting contractor was read and discussed.

It was unanimously resolved that the cutting of the grass at the Millennium Green is sufficient at present (March to November), but the grass cutting throughout the other areas in the village should begin in April or even earlier if required. This will be left to the discretion of the contractor, who will be asked to inform the Clerk when an additional cut has been made along with the cost of the cut.

The contractor was asked to replace the post at the wooden swing gate at the Millennium Green.

209 TO CONSIDER THE PURCHASE OF A DOG BIN FOR THE MILLENNIUM GREEN

It was unanimously resolved not to purchase a new dog bin, but the continue with the new arrangements that Bin-It empty the litter bin, which now contains both litter and dog waste.

210 TO CONSIDER WHETHER THE EMPTYING OF THE DOG BIN SITUATED NEAR TO BUDGENS SHOULD BE INCREASED TOTWICE WEEKLY AT A COST OF AN ADDITIONAL £17.83 PER MONTH

NSC has been asked whether they would be prepared to take over the cost of the emptying of the dog bins in the area near to The Elms using s106 money previously supplied to them. This will be adjourned to the December meeting when hopefully a reply from NSC has been received.

211 TO CONSIDER THE PARISH COUNCIL'S RESPONSE TO THE NORTH SOMERSET COUNCIL JOINT SPATIAL PLAN DOCUMENT

This document has not yet been issued for public consultation. The item will be adjourned until the December meeting. Cllrs Robinson, Sheppard and Mrs Vowles will consider the response when the document has been published.

212 TO CONSIDER THE PARISH COUNCIL'S RESPONSE TO THE NORTH SOMERSET COUNCIL DRAFT LOCAL PLANNING APPLICATION REQUIREMENTS DOCUMENT

The Parish Council would like to request that all documents submitted in support of planning applications be submitted in PDF format which would speed up the time involved in scanning the documents and for them to appear on the NSC website.

213 TO CONSIDER THE PARISH COUNCIL'S RESPONSE TO THE COUNCILLOR DISQUALIFICATION CONSULTATION DOCUMENT

The Parish Council will not be making any comment.

214 TO CONSIDER THE PARISH COUNCIL'S RESPONSE TO THE LAIS RIGHT HOMES CONSULTATION DOCUMENT

The Parish Council will not be making any comment.

215 TO CONSIDER THE NEXT ACTION TO BE TAKEN FOLLOWING THE PUBLIC MEETING HELD ON 23rd OCTOBER 2017 REGARDING TRAFFIC ISSUES IN FAILAND

Cllr Sheppard gave a review of the public meeting.

It was agreed to set up and support a working group comprising of Cllrs Sheppard and Robinson, along with James Weelan from FRAS to discuss the next actions. The group's remit will include considering all proposals and suggestions submitted by members of the public at the public meeting.

A progress report will be provided to the Parish Council at the December meeting.

216 TO RECEIVE THE CHAIRMAN'S URGENT BUSINESS.

The Chairman reported that a large numbers of leaves and pine needles are blocking the gulleys in an area of Wraxall. When heavy rain is experienced then the road floods and this water enters resident's houses. The Chairman will provide the Clerk with the exact address so he can report this to NSC.

A newspaper notice has appeared regarding McCarthy Construction applying for variations to their operating licence at the Old Quarry in Failand.

It was unanimously resolved that the Clerk should post a copy of the notice on the website, and to write to the Traffic Commissioner on behalf of the Parish Council objecting to the removal of the current restrictions to the operating licence as they are still valid and were originally put in place for very good reasons. The conditions that prevailed when the restrictions were put in place have not changed.

The overgrown vegetation next to the house in the Elm Lodge Road (as reported to the September meeting) has now been cut back by NSC. The householder is very pleased with the result.

The hedge along Lodge Lane has been cut back and it has been topped. This is at the section alongside the houses, but has not been done near the open space area at the top of the lane. The Clerk will enquire with NSC whether there are plans for the final section of the hedge to be cut.

A new timetable has been put in the Failand bus stop which gives the times for both the X6 and X7 service on the same sheet. This can be confusing, as it is only the X6 that passes through Failand. Can First Bus be contacted and asked to publish a timetable for only the X6 service to avoid confusion.

Councillors will meet informally on Tuesday 28th November at 7.30pm to discuss next year's budget.

The Clerk will purchase mince pies and mulled wine for the December meeting.

217 TO AGREE AGENDA ITEMS FOR THE NEXT MEETING

As detailed above in items 205, 210, 211 and 215.

218 TO AGREE ACTIONS TO BE CARRIED OUT PRIOR TO THE NEXT MEETING

Actions:

204 – The Clerk
 207 – Cllr Sheppard
 208 – The Clerk
 210 – The Clerk
 215 – Cllrs Sheppard and Robinson
 216 – Cllr Malpas
 216 – The Clerk

Date of next meeting – 12th December 2017 in the Cross Tree Centre