

MINUTES OF THE **WRAXALL AND FAILAND PARISH COUNCIL** MEETING HELD IN FAILAND VILLAGE HALL AT 7.30PM ON TUESDAY 13 SEPTEMBER 2016

PRESENT: Cllrs. Robinson (Chairman), Mrs Lock (Vice Chairman), Malpas (Vice Chairman), King, Law, Sage, Sheppard and Mrs Vowles. District Cllrs Cave and Mrs Stowey. Parish Clerk – Tony Jay.

APOLOGIES: Cllrs. Amos, Delmas and Mrs Moon.

100 TO INVITE PUBLIC SPEAKING

Greg Miner raised his objections to planning application 16/P/2037/F. These objections are contained in minute 105 f (below).

101 TO RECEIVE APOLOGIES FOR ABSENCE

Apologies were received from Cllrs Amos, Delmas and Mrs Moon. Each reason for absence was given.

It was unanimously resolved to accept all three apologies.

102 TO RECEIVE MEMBERS' DECLARATIONS OF INTERESTS ON ANY AGENDA ITEM

Cllr Sage declared an interest in agenda item 117, as he had a family interest. Cllr Malpas declared an interest in agenda item 115, as he is a neighbour.

103 TO APPROVE AS A CORRECT RECORD THE MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON 9th AUGUST 2016

It was resolved to approve the minutes as a correct record (6 in favour, 2 abstentions).

The Chairman signed the minutes as being a correct record.

In future the Clerk will publish the draft minutes within a few days of the meeting being held. These can then remain on the notice boards until such time as the next agenda replaces them.

104 TO RECEIVE THE POLICE REPORT AND NOTE THE CRIME FIGURES

As there was no Police presence at the meeting, the Clerk read the report which was as follows:

Police Report for August 2016

The crime figures for Wraxall/Failand are as follows:

ASB – 0, Non dwelling Burglary – 0, Dwelling Burglary – 0, Theft From Motor Vehicle – 0, Theft Of Motor Vehicle – 0, Criminal Damage – 0, Assault – 0, Theft – 1 – Drive Off Wraxall Service Station, Other – (Non Recordable) – 2

Total Incidents reported on REDWOOD BEAT in August – 57. Percentage equating to Wraxall/ Failand 5%

For your information

Theme of the months appears to remain Theft from Motor Vehicles within the neighbouring areas. The Monthly message remains the same:

Do not leave valuables on display in your vehicle and ensure that when walking away from your vehicle check that the Key Fob has actually locked your vehicles doors.

Members of the public can also visit www.police.uk if they wish to review any crime figures for a certain postcode or area. This site is also helpful for crime prevention advice and local issues.

Cllr King said that he was involved in Farm Watch and Stable Watch, and there has recently been quite a few break-ins and sheep stolen, but not in our Parish.

(Agenda items 105f and 108b were brought forward to this point of the meeting – see the below minutes for details).

105 TO NOTE AND COMMENT ON PLANNING APPLICATIONS

- a APPLICATION 16/P/1836/F – Erection of a single storey side extension following demolition of existing garage and erection of a front porch for Mr P Jeyabalan, 37A Weston Road, Failand (Cllrs. Sheppard, Law & Mrs Lock).

It was unanimously resolved to support this application

- b APPLICATION 16/P/1843/F – Erection of a two storey extension and a single storey detached garage following the demolition of the existing garage for Mr & Mrs Jutsum, 1 Moat Cottages, Clevedon Road, Failand (Cllrs. Sage, Sheppard & Malpas).

It was unanimously resolved to support this application

- c APPLICATION 16/P/1856/F – Proposed single and two storey extension located on the West side of the existing dwelling for Mr J Stewart, Birdswell, Stoney Steep, Ham Lane, Wraxall (Cllrs. Delmas, Mrs Lock & Mrs Vowles).

It was unanimously resolved to support this application

- d APPLICATION 16/P/1941/TPO – T11 Elm – Fell, T12 Ash – Fell, T13 Ash – Fell, T14 Ash - Fell for Mrs Pamela Mitten, 1 Wraxall Piece, Green Lane, Failand (Cllrs Sheppard & Sage)

It was unanimously resolved to support this application, but to recommend that smaller and slower growing trees are planted to replace the felled trees.

- e APPLICATION 16/P/2008/F - Erection of a single storey rear/side extension for Mr & Mrs C Jepson, 22 Belmont Drive, Failand, BS8 3UU (Cllrs Law and Mrs Lock).

It was unanimously resolved to support this application

- f APPLICATION 16/P/2037/F - Erection of two storey front and rear extensions, single storey infill front extensions, change pitched roof to flat roof, fenestration changes, rear first floor balconies, re-arranged parking provision, and part sub-division to form 'granny annexe' for Mr K Christie, 1A Sixty Acres Close, Failand, BS8 3UH (Cllrs Sage and Sheppard).

Cllr Sage briefed the meeting regarding this application, which is effectively a retrospective application as the work has already taken place.

It was unanimously resolved to object to this application on the following grounds:

1. The proximity of the oil tank is much too close to the adjacent property. This is a health and safety risk. The adjacent property has a window opening within a very short distance of the oil tank, and oil fumes enter the house when the window is open.

2. The original planning permission stipulated the all windows overlooking the adjacent property should have opaque window glass. This is not the case, and the neighbour's privacy is invaded.

3. This work has already taken place without planning permission being granted. This is clearly wrong. What has been built does not conform to the previous planning permission, or even the application submitted now.

- g APPLICATION 16/P/2038/F - Application for variation of a condition Nos. 4 and 6 on application 10/P/1838/F (Erection of 9 no. residential dwellings together with the realignment of the Lodge Lane roundabout and construction of footpath to southern boundary without complying with condition 21 of planning permission 09/P/2104/F to allow for amendment of ground levels and ridge heights for finished buildings and alterations to the side elevation of plot 6 and to alter the specified drawing numbers to include the revised plans) to allow for the alteration to the existing hedge. Land at Lodge Lane, Wraxall, BS48 1BH (Cllrs. Robinson and Delmas)

This planning application has now been withdrawn

106 TO NOTE PLANNING DECISIONS MADE BY NORTH SOMERSET COUNCIL

- a APPLICATION 16/P/1629/TPO – T1 Silver Birch – fell. **DECISION – CONSENT GRANTED.**
- T2 Silver Birch – reduce by 2 metres at Manor House, 1 Manor Way, Failand. **DECISION – CONSENT REFUSED** as the proposal would result in the tree exhibiting poor form and the resulting loss of visual amenity is judged to be unacceptable.
- b APPLICATION 16/P/1529/F – Erection of a two storey side extension for Mr & Mrs Roberts of 4, The Grove, Wraxall. **DECISION – CONSENT GRANTED.**
- c APPLICATION 16/P/1619/F – Erection of stables to include a retaining wall, ground works and car parking following demolition of existing stables for Ms Heyes, The Stables, Green Lane, Wraxall **DECISION – CONSENT GRANTED.**
- d APPLICATION 16/P/1605/ADV – Consent to display 2 No. illuminated fascia signs and 5no. internally applied window graphic vinyl's for Booker Retail re Budgens Stores Ltd, Wraxall Service Station, Wraxall. **SPLIT DECISION. Consent was granted to display fascia signs and internally applied window graphic vinyls on the North East elevation. Consent was refused to display a fascia sign on the North West elevation.**

The above decisions were noted.

107 TO RECEIVE THE CLERK'S REPORT

The Clerk told the meeting that he would not be able to attend the November Parish Council meeting due to a prior appointment which had been made before he was appointed Clerk.

It was unanimously resolved to change the date of the meeting from 8th to 15th November.

All invoice payments should be authorised at a Parish Council meeting, following the publication of the payment details on the agenda. It was agreed that this procedure be adopted.

The Clerk explained that it was common practice elsewhere for all regular payments to be approved at a Parish Council meeting, following which these payments would not need to be authorised at each meeting. These payments will be agreed at the next meeting.

NSC has requested that all complaints should be reported to them through their website in future, not by telephone or email.

108 TO RECEIVE UPDATES ON THE FOLLOWING ISSUES:

a ALLOTMENTS

The Chairman said that not much has been done recently, as the allotments working group have been unable to meet. The Chairman has investigated the costs of trenching the water supply. One quote has been received, with another one expected. One advantage of using an outside contractor is that they will deal with health and safety issues, and have the correct licensing and insurance. It is expected that the working group will meet in the near future.

b SPEED LIMIT FOR FAILAND

Standing Orders were suspended, and James Weelen addressed the meeting. The Clerk has asked NSC for a TRO to be applied for, and that appropriate traffic calming measures are designed. An application has been submitted to Bristol Airport on behalf of the Parish Council requesting full funding of all the amounts in the estimate from NSC. This is likely to be decided upon at their December meeting. A letter has been sent to Dr Liam Fox MP asking for his continued support, and for guidance regarding any other funding options to be explored. NSC have said that there is an Avon and Somerset Police fund which could be asked to give funding as well, and the FRAS team will be following this up.

Mr Weelen told the meeting that a complaint has been submitted to the Parish Council regarding comments made by a Parish Councillor at the previous meeting.

Cllr Sheppard told the meeting that we will have use of the digital speed camera/vehicle activated sign from 17th January next year.

Standing Orders were reinstated.

c SCHOOL CROSSING PATROL

The Chairman said that there had been a good deal of press reporting, which has been circulated. District Cllr Cave told the meeting that he has been pressing NSC regarding this issue. A positive steer has been put on this by highways officers over the prospect of a permanent crossing. However, there are difficulties. The money is there, but the pavement is too narrow in two places, which would mean putting a path behind a house which would be too expensive, and some visibility splays are not adequate. As the funding for the lollipop lady is in place for the following year then this gives some time for the issue to be resolved.

It was suggested that a piece of land could be acquired for a car park next to the school, but there may be opposition to this as it would be on green belt land.

Cllr Cave said that a more practical solution may be to install a crossing at the location where the lollipop lady currently works.

109 TO RECEIVE AN UPDATE REGARDING HIGHWAYS & TRANSPORTATION

A lot of resurfacing work has been done on the upper road within the Parish.

110 TO RECEIVE AN UPDATE REGARDING PUBLIC RIGHTS OF WAY

Attempts have been made to arrange a meeting with Danny Baker. Someone in the Failand society has started a walking group.

111 TO RECEIVE REPORTS FOLLOWING ATTENDANCES AT MEETINGS

No reports were submitted.

112 TO NOTE CORRESPONDENCE RECEIVED

- a ALCA – INFORMATION GOVERNANCE TRAINING.

It was unanimously resolved that the Clerk attends the training.

- b COMPLAINT RE DRONES

Complaints have been made regarding drones flying in Failand. A debate took place regarding this, and the Clerk will contact ALCA to see if any guidance had been issued.

113 TO CONSIDER THE PARISH COUNCIL'S RESPONSE TO THE NSC 'CONSULTATION ON NORTH SOMERSET COUNCIL'S DRAFT UPDATED VERSION OF THE LOCAL PLANNING APPLICATION REQUIREMENTS' REQUEST

The Chairman and Cllr Mrs Lock volunteered to look into this. The Clerk will re-circulate the consultation document.

114 TO CONSIDER THE PARISH COUNCIL'S INVOLVEMENT IN THE COMMUNITIES PAGE OF A NEW WEBSITE BEING LAUNCHED BY THE CHURCH

It was agreed that there could be a link to the Parish Council website on the new website.

115 TO CONSIDER AN EMAIL RECEIVED FROM CRAIG HORN REGARDING THE INSTALLATION OF A NEW BASE STATION INSTALLATION AT FAILAND GUN CLUB

It was decided that this will be a decision for the Failand Village Hall committee, and the request should be referred to them.

116 TO RECEIVE AN UPDATE FROM Cllr LAW REGARDING COMMUNITY RESILLIENCE

Cllr Law will be attending a steering group meeting shortly, and will be reporting back to the next meeting.

117 TO CONSIDER TENDERS RECEIVED FOR THE MAINTENANCE OF STREET FURNITURE

Cllr Sage left the room

One tender was received.

It was unanimously resolved to accept the quotation from Ed Sage to carry out these works for the sum of £240.

Cllr Sage returned to the meeting.

118 TO CONSIDER THE MAINTENANCE OF THE ZIP WIRE AT THE MILLENIUM PLAYGROUND

Cllr Law said that the RoSPA report had been received regarding the play area. A recommendation was that the slack in the zip wire should be adjusted.

It was unanimously resolved to accept the quotation from Touchwoodplay to carry out these works for the sum of £220.

119 TO CONSIDER THE PURCHASE OF THE SCRIBE 2000 ACCOUNTANCY PACKAGE

It was unanimously resolved to purchase the Scribe 2000 package.

120 TO CONSIDER THE PURCHASE OF A NEW DEFIBRILLATOR CABINET

It was unanimously resolved not to purchase a new defibrillator.

121 TO APPROVE THE ATTENDANCE OF THE CLERK AND/OR OTHER COUNCILLORS AT AN INFORMATION MANAGEMENT TRAINING SESSION TO BE HELD AT CASTLEWOOD, CLEVEDON AT 2pm ON 21st OCTOBER 2016 AT THE COST OF £30 EACH.

This is a duplication of agenda item 112a

122 TO APPROVE BILLS FOR PAYMENT

Chq No.	Payee	Details	Amount
2679	Ed Sage	Grass Maintenance - July	266.66
2680	Grant Thornton UK PLC	Audit	240.00
2681	John Chapman	Computer Work since 8.9.15	318.50
2682	Bin-it	Dog Bin emptying - July	62.08
2683	Evergreen	Confidential Shredding	36.00
2684	Cllr. Law	Bark for under swings – Mill. Green	15.78
2685	Mrs F Shattock	Reimburse – Talktalk £54.91, Computer work £90.00, Key Mill Green gate. £3.50	148.41
2686	Mrs F Shattock	Net Salary – August	1033.78
2687	Ed Sage	Grass Maintenance - August	266.66
2688	Bin-it	Dog Bin emptying - August	62.08
2689	Cathryn Butler	Admin Support – July and August	194.26
2690	Tony Jay	Wages (August) £227.80 and expenses £15.30 (mileage)	243.10
2691	Intouchcrm	Domain hosting and renewal	118.98

It was unanimously resolved to approve the bills for payment.

123 TO RECEIVE THE CHAIRMAN'S URGENT BUSINESS.

Cllr Malpas gave a comprehensive update regarding the burning of items including pallets at McCarthy's. NSC's environmental services officers have visited the site and told them not to light any bonfires in the future. If any future bonfires occur then NSC enforcement team should be informed whilst the bonfire is still alight.

McCarthy's operator's licence only allows them to have seven vehicles on site. Now there are two portacabins on site, and they have expanded the business considerably. It was suggested that McCarthy's vehicles are now being parked in the gun club car park for which there is no planning permission..

124 TO AGREE AGENDA ITEMS FOR THE NEXT MEETING

There were no items.

125 THE COUNCIL IS RECOMMENDED TO RESOLVE THAT MEMBERS OF THE PRESS AND PUBLIC BE EXCLUDED FROM THE MEETING DURING CONSIDERATION OF THE FOLLOWING AGENDA ITEMS BY REASON OF THE CONFIDENTIAL NATURE OF THE ITEMS OF BUSINESS TO BE TRANSACTED, IN ACCORDANCE WITH SECTION 1(2) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960.

It was unanimously resolved to exclude the press and public.

126 TO APPROVE THE ARRANGEMENTS FOR THE EXTENDED HANDOVER BETWEEN THE OUTGOING AND THE INCOMING PARISH CLERKS.

It was unanimously resolved to terminate the outgoing Clerk's contract at the end of September 2016.