

MINUTES OF THE **WRAXALL AND FAILAND PARISH COUNCIL** MEETING HELD AT THE CROSS TREE CENTRE AT 7.30PM ON TUESDAY 12th DECEMBER 2017

PRESENT: Cllrs Mrs Lock (Chairman), Malpas (Vice Chairman), Sheppard (Vice Chairman), Amos, Delmas, King, Law, Mrs Moon, Robinson and Sage.

District Cllr Cave.

Parish Clerk – Tony Jay.

219 TO RECEIVE APOLOGIES FOR ABSENCE

Apologies were received from Cllr Mrs Vowles and District Cllr Mrs Stowey.

220 TO RECEIVE MEMBERS' DECLARATIONS OF INTERESTS ON ANY AGENDA ITEM

Cllr King declared an interest in planning application 17/P/2663/TPO.

The Chairman declared an interest in planning application 17/P/2656/CUPA.

It was agreed that both Councillors could remain during the debates but not comment or vote.

221 TO APPROVE AS A CORRECT RECORD THE MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON 14th NOVEMBER 2017

It was resolved to approve the minutes with one minor amendment. (7 in favour, 3 abstentions as these Councillors were not present at the meeting)

The Chairman signed the minutes as being a correct record of the meeting, and asked that in future Councillors contacted the Clerk with any suggested amendments to the minutes when they are circulated for examination and comment, not to wait until the meeting.

222 TO INVITE PUBLIC SPEAKING

A member of the public spoke about the Joint Spatial Plan. The Chairman agreed to bring item 234 forward in the agenda.

Cllr Robinson had prepared a briefing for Councillors prior to the meeting, which he summarised. There are no proposals to build a significant amount of new housing in Wraxall or Failand, nor any changes to the green belt, however the proposals in the JSP would have a significant impact upon the rural road network which were summarised.

A very long debate took place about the JSP and the NSC Local Plan.

The Parish Council expressed concerns about the lack of foresight in the future transport plans contained in the JSP.

Cllr Malpas asked for Councillors to submit structured paragraphs giving their views which Cllr Robinson will co-ordinate and add the Parish Council's submission to the JSP consultation.

Cllr Malpas will liaise with the National Trust to ask for their views upon the JSP.

As the Local Plan develops it will be discussed at future meetings.

223 TO NOTE THE CHANGES TO THE PARISH COUNCIL'S FINANCIAL PROCEDURES

It was unanimously resolved to approve the amendments to the Financial Regulations, which had been previously circulated to all Councillors.

224 TO APPROVE BILLS FOR PAYMENT

A schedule of all invoices and payments had been previously circulated to the members of the Finance Committee

Chq No.	Payee	Details	Amount
2805	Cross Tree Centre	Room Hire for 2018	£487.50
2806	ALCA	Chairmanship Course	£50.00
2808	Anthony Jay	Mileage £53.10; Home working allowance £18.00; Mobile phone £1.67	£72.77

The Clerk has provided a summary of receipts and payments for the current financial year.

It was unanimously resolved to approve the bills for payment.

225 TO NOTE AND COMMENT ON PLANNING APPLICATIONS

17/P/2656/CUPA. Birdcombe Farm, Tower House Lane, Wraxall, BS48 1JP. Notification for Prior Approval for a change of use of agricultural building to 2no.dwellinghouses (Class C3), and for associated operational development consisting of installation of new windows & doors; replacement roof; construction of replacement exterior walls with timber cladding. Removal of 2no. adjacent barns and part removal of barn to be converted.

Cllr Law stated that the application is ambiguous. The plans do not show an access along a track through a field, however the design and application statement mentions access through this track.

It was unanimously resolved to support the application, however the Parish Council feel that the application is ambiguous, and is not happy with the revised design and access statement. The application will only be supported if the access is through the existing Tower House Lane entrance, not the track mentioned in the design and access statement.

17/P/2663/TPO. THE CHANTRY, Sandy Lane, Lower Failand, BS8 3SR. Oak (T1) - Crown reduce by approx 30% or 5m. Oak (T2) - Fell.

It was unanimously resolved not to object to the application.

226 TO NOTE PLANNING DECISIONS MADE BY NORTH SOMERSET COUNCIL

17/P/2301/F. Wraxall C of E Primary, Bristol Road, Wraxall, BS48 1LB. Retention of temporary classroom. **GRANTED.**

17/P/1908/F. The Old Quarry, Clevedon Road, Failand, BS8 3TU. Single storey extension of existing industrial unit. **GRANTED.**

The decisions were noted.

227 TO RECEIVE THE CLERK'S REPORT

Updates from last meeting:

Cllr Sheppard will be providing a short article on Neighbourhood Watch for the website, to encourage residents to become involved in the scheme.

NSC has not provided an explanation why the planning decision notice, which states that the planning officer had taken into account the Crime and Disorder Act and the Human Rights Act when making his/her decision is stated. Three follow up emails have been sent, which have been ignored. Cllr Mrs Moon will make an appointment with an NSC officer to try to get an answer to her question.

The quote for replacement of the gate post at Millennium Green is £85, and the work will be carried out shortly.

First Group bus service has been contacted regarding the timetables of bus services X6 and X7. At present they are satisfied that the information is not misleading, as long as the timetables are read correctly. They will consider splitting the timetables in the future. Cllr Mrs Moon will be providing photographic evidence of her concerns.

228 TO CONSIDER THE PROPOSED CHANGES TO THE PARISH COUNCIL'S FINANCIAL REGULATIONS.

This was dealt with under item 223.

229 TO NOTE THAT THE PARISH COUNCIL'S EXTERNAL AUDITORS HAVE BEEN APPOINTED AS PKF LITTLEJOHN LPP (REPLACING GRANT THORNTON)

The decision was noted.

230 TO CONSIDER THE APPOINTMENT OF THE PARISH COUNCIL'S INTERNAL AUDITOR FOR THE END OF YEAR FINANCIAL RETURNS

The Clerk has been asked to contact two qualified accountancy companies to provide quotes for their services, and to report back to the next meeting with quotes.

231 TO RECEIVE REPORTS FOLLOWING ATTENDANCES AT MEETINGS

Cllrs King and Sage attended the recent Durnford Quarry meeting. It was recognised that the entrance junction is dangerous and so the entrance splay will be increased.

Councillors had attended the annual briefing at Bristol Airport, along with other Councillors. The huge increases in Bristol Airport traffic which will be expected in the next decade due to the massive airport expansion plans were discussed. This is a major concern to the Parishes of Wraxall and Failand who will suffer from these increases in traffic. The airport has the power of compulsory purchase of land to allow them to expand.

There will be an in-depth transport study group, being led by NSC. Options will be made public in the Spring.

Cllr Sheppard will ask James Weelan to draft a response to be provided to the transport study consultation group, to be considered at the next Parish Council meeting.

232 TO CONSIDER THE SETTING UP OF EMAIL ADDRESSES FOR ALL PARISH COUNCILLORS WITH 'IN-TOUCH' TO BE USED FOR PARISH COUNCIL BUSINESS.

It was unanimously resolved to ask the Clerk to make the arrangements for the email addresses to be set up. There will be a £50 set up fee, with an ongoing monthly cost of £1.50 for each email address, although the first three are free.

233 TO CONSIDER WHETHER THE EMPTYING OF THE DOG BIN SITUATED NEAR TO BUDGENS SHOULD BE INCREASED TO TWICE WEEKLY AT A COST OF AN ADDITIONAL £17.83 PER MONTH

NSC has agreed to take over the payment of the dog bin emptying at The Elms, however they would like to see a copy of the contract signed with Bin-It. This has been requested, but not provided yet. The Clerk will be progressing this.

This item will be adjourned until the next meeting.

234 TO CONSIDER THE PARISH COUNCIL'S RESPONSE TO THE NORTH SOMERSET LOCAL PLAN 2036 - GENERATING IDEAS CONSULTATION

This was dealt with under item 222.

235 TO RECEIVE AN UPDATE FROM THE WORKING GROUP SET UP TO DISCUSS TRAFFIC ISSUES IN FAILAND

A working group has been set up comprising of Cllr Robinson, Cllr Sheppard and James Whelan. Cllr Sheppard gave an update regarding concerns and suggestions raised by local residents which will be examined in depth. Other people will be asked to join the working group to increase the numbers to around seven, eight or nine.

An update will be provided to the next Parish Council meeting by the working group.

It was unanimously agreed to purchase a new VAS camera. Cllr Sheppard will provide quotations to be considered at the January Parish Council meeting.

An email has been received regarding the proposed change to the speed limit on the B3128. Details will be posted on the website. Cllr Robinson will co-ordinate a response to be considered at the next Parish Council meeting. All Councillors are asked to email him with their suggestions.

236 TO RECEIVE THE CHAIRMAN'S URGENT BUSINESS.

District Cllr Cave gave an update regarding Longwood Orchard, and a proposal to change the existing planning permission which has been granted. If this amendment is not agreed then it will be called into Committee by District Cllr Cave.

The Clerk has included a new caption on each agenda as follows:

Members are reminded that the council has a general duty to consider the following matters in the exercise of any of its functions: Equal opportunities (race, gender, sexual orientation, marital status and any disability), crime and disorder, health and safety, and human rights.

The Chairman confirmed that this caption should remain in the future.

237 TO AGREE AGENDA ITEMS FOR THE NEXT MEETING

- a. TO RECEIVE AN UPDATE REGARDING THE PROVISION OF DOG BINS
- b. TO CONSIDER THE APPOINTMENT OF THE PARISH COUNCIL'S INTERNAL AUDITOR FOR THE END OF YEAR FINANCIAL RETURNS
- c. TO CONSIDER A RESPONSE TO THE BRISTOL AIRPORT TRANSPORT STUDY CONSULTATION GROUP
- d. TO RECEIVE AN UPDATE FROM THE WORKING GROUP SET UP TO DISCUSS TRAFFIC ISSUES IN FAILAND
- e. TO CONSIDER A RESPONSE TO THE PROPOSED CHANGES TO THE SPEED LIMIT ON THE B3128
- f. TO CONSIDER A RESPONSE TO THE JOINT SPATIAL PLAN

238 TO AGREE ACTIONS TO BE CARRIED OUT PRIOR TO THE NEXT MEETING

The following actions were agreed (please see the relevant minute)

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| 221 | All Councillors |
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| 222 | Cllr Robinson |
| 222 | Cllr Malpas |
| 227 | Cllr Sheppard |
| 227 | Cllr Mrs Moon |
| 227 | The Clerk |

230 The Clerk
231 Cllr Sheppard
232 The Clerk
233 The Clerk
235 All Councillors
235 Cllrs Robinson and Sheppard
235 Cllr Sheppard
235 Cllr Robinson

Date of next meeting – 9th January 2018 in the Cross Tree Centre